



City of Acworth
Development Department

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Acworth, Georgia 30101
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www.acworth.org

REZONING/ANNEXATION
APPLICATION AND CHECKLIST

Please note that all applications must be complete to be accepted. All applications must be submitted to the Zoning Administrator no later than the last Friday of the month to be placed on the agenda for the next month's meeting of the Planning & Zoning Commission. The application will be considered by the Mayor and Board of Aldermen at their next Monday night public hearing following the Planning and Zoning Commission meeting and considered for vote at their next Thursday night public meeting.

The following items are to be included in the application:

- _____ 1. **Application Form** attached hereto.
- _____ 2. **Letter** requesting the annexation and/or rezoning from the owner of record.
- _____ 3. **Statement of Intended Use** for all parcels.
- _____ 4. **Impact Statement** specifying the following criteria:
 - If the zoning proposal is in conformity with the polices and intent of the comprehensive land use plan.
 - The relative gain to the public, as compared to the hardship imposed upon the individual property owner.
 - Existing uses and zoning classifications of nearby property.
 - The extent to which property values are diminished by the particular zoning restrictions.
 - The cost to the city and other governmental entities in providing, improving, increasing, or maintaining utilities, schools, streets, and other public infrastructure.
 - The possible impact on the environment, including but not limited to drainage, soil erosion, sedimentation, flooding, air quality, and water quality.
 - The suitability of the subject property for the zoned purposes.
 - The aesthetic effect on existing and future use of the property as it relates to the surrounding area.
 - The length of time the property has been vacant as zoned, considered in the context of land development in the area in the vicinity of the property.
 - If the subject property has a reasonable economic use as currently zoned.
 - If the proposed zoning will adversely affect the existing use or usability of adjacent or nearby property.
 - If the zoning proposal will result in a use which will or could cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or schools.
 - If there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal.
- _____ 5. A **copy of the deed** for said property that includes the full legal description.
- _____ 6. A **copy of the current taxes paid in full** for said property from the Cobb County Tax Department.
- _____ 7. **One (1) copy of the plat of the property or boundary survey. All copies must be folded** with the exception of 8 1/2 x 11 inches. A copy of the survey shall be submitted in an AutoCAD file on CD-Rom or flash drive in State Plane Coordinates.
- _____ 8. **One (1) copy of the preliminary site development plan** drawn to scale, 24" x 36" or approximate. **All copies must be folded**, with the exception of one such copy that must be 8 1/2 x 11 inches. A

copy of the site plan shall be submitted in an AutoCAD file on CD-Rom or flash drive in State Plane Coordinates. A copy of the site plan shall be submitted in PDF format.

_____ 9. An **advertising fee** of \$270.00, payable to the City of Acworth, for notice of the annexation and/or rezoning in the City's legal organ, the *Marietta Daily Journal*. Such fee must accompany the application at the time it is filed. This can be combined with the rezoning fee if applicable.

_____ 10. A **rezoning fee** paid according to the following schedule for rezonings only:

	<u>R-1</u>	<u>All other Residential</u>	<u>All other Properties (C, OIT, LRO, OP, MU, LI, HI)</u>
0 – 5 Acres	\$270.00	\$750.00	\$950.00
5 – 10 Acres	\$750.00	\$1,260.00	\$1,575.00
10 – 20 Acres	\$1,575.00	\$2,100.00	\$2,320.00
20 – 100 Acres	\$1,575.00 + \$30 / Acre	\$2,000 + \$40 / Acre	\$2,310.00 + \$50 / Acre

_____ 11. **Statement of Campaign Contributions** certifying that the applicant has/has not made campaign contributions or gifts aggregating \$250 or more to the Mayor, any member of the Board of Aldermen, or any member of the Planning and Zoning Commission. Form is attached (circle the appropriate statements).

_____ 12. **Proof of adjacent owner notification** (provide a listing of names and addresses along with a copy of the notification letter sent to the adjacent property owners).

The Applicant is also advised of the following:

1. The Property Owner or representative must attend the Planning and Zoning Commission Hearing (held on the fourth Tuesday of the month at 7:00 PM), the Mayor and Board of Aldermen Public Hearing (held on the Monday preceding the first and third Thursdays of the month at 6:30 PM) and is encouraged to attend the Mayor and Board of Aldermen Public Meeting at which the application will be considered (held on the first and third Thursdays of the month at 7:00 PM).
2. Signs supplied by the Zoning Administrator must be posted on the property prior to the first advertisement appearing in the *Marietta Daily Journal*. Signs must be posted as to be readily visible from the street at least three (3) feet high above the ground.
3. A copy of the complete Zoning Ordinance may be purchased for the copy fee of \$25.00 from the City Clerk's office. A copy is also available online on the City of Acworth website (www.acworth.org).
4. All site plans are to be folded and accompanied by an AutoCAD file on CD-Rom or flash drive in State Plane Coordinates. The site plan shall be submitted in an electronic PDF format.

Submitted as required:

Owner/Agent

Date

Completed as required:

Zoning Administrator

Date



City of Acworth Rezoning/Annexation Application

Applicant: _____ Business Telephone: _____

(Representative's Name, Printed) Address: _____

(Representative's Signature) Business Telephone: _____

e-mail: _____

Signed, sealed and delivered in the presence of:

_____ My Commission Expires: _____

Titleholder: _____ Telephone: _____

Signature: _____ Address: _____
Signed, sealed and delivered in presence of:

My Commission Expires: _____

Zoning Request From: _____ To: _____
(Present Zoning) (Proposed Zoning)

For the purpose of: _____

Size of Tract: _____ Acre(s)

Location: _____

Land Lot(s): _____

Parcel(s): _____



CAMPAIGN CONTRIBUTIONS

Please CIRCLE the appropriate statements:

The undersigned Applicant herein certifies that he/she **has / has not** made campaign contributions or gifts aggregating \$250 or more to the Mayor, any member of the Board of Aldermen, or any member of the Planning and Zoning Commission within the two (2) years preceding the filing of this Application for Rezoning.

FINANCIAL INTEREST

The undersigned Petitioner herein certifies that, to the best of its knowledge, information, and belief, the Mayor, any member of the Board of Aldermen, or any member of the Planning and Zoning Commission **does / does not:**

Have a property interest (direct or indirect ownership, including any percentage of ownership less than total) in the subject property;

- (1) Have a financial interest (direct ownership interests of the total assets or capital stock where such ownership interest is ten percent (10%) or more) of a corporation, partnership, limited partnership, firm, enterprise, franchise, association, or trust, which has a property interest (direct or indirect ownership, including any percentage of ownership less than total) upon the subject property; and
- (2) Have a spouse, mother, father, brother, sister, son, or daughter who has any interest as described above.

The undersigned Petitioner certifies that all information contained in this Application for Rezoning and all information furnished in support of this Application is true and complete to the best of its knowledge, information, and belief.

_____ (Signature)

BY: _____

TITLE: _____

Signed, sealed and delivered in the presence of:

(Corporate Seal)

Address: _____

Notary Public Commission Expires: _____

Telephone: _____